

LOA AMENDMENT No. 1

This is amendment No.1 to the Letter of Agreement (LOA) signed between the United Nations Development Programme (hereinafter referred to as 'UNDP') in Somalia and Aid Coordination Unit of the Office of the Prime Minister of the Federal Government of Somalia (hereinafter referred to as "ACU") with respect to the realization of activities by the ACU in the implementation of the project numbers 00116132 (output numbers 00113390 and 00122909) and 00117249 (output numbers 00114120 and 00122910) "Support to Aid Management and Coordination in Somalia", as specified in Attachment 1: Project Document, Attachment 2: Description of Activities and Attachment 3: Schedule of Activities, Facilities and Payments of the LOA.

Whereas the Parties have entered into the above Letter of Agreement on 23 March 2020 for the period covering January 2020 to December 2020, the parties hereby agree to amend the LOA and incorporate the following changes:

- ✓ To introduce new activities to respond to COVID-19 for a total budget of USD203,200.00 under a new output IDs no. 00122909 (for MPTF funds of USD127,050.00) and 00122910 (for USAID funds of USD76,150.00);
- ✓ Reallocation to cover payment of salaries of 6 ACU core staff from January to December 2020 for an amount of \$198,000;
- ✓ To reflect additional funds of USD161,439.23 received from MPTF, contribution from the Government of Italy to cover payment of salary arrears of ACU Federal Member States Focal Points in 2019;
- ✓ To increase budget of national consultancies by USD15,000.00 from USD45,000.00 to USD60,000.00 and allocate USD106,150.00 for contractual services;
- ✓ To reduce travel budget by USD236,640.00 from 285,000.00 to USD48,360.00;
- ✓ To reduce budget of training, workshops and conferences by USD169,981.59 from USD328,298.00 to USD158,316.41;
- ✓ To increase budget of miscellaneous—operating expenses by USD3,000 from USD34,800 to USD37,800;
- ✓ The net change to the budget of LOA has been increased by USD280,167.65 from USD693,098.00 to USD973,265.65.
- ✓ To change total amount of CTM to:
 - Cash advance amount from USD648,098.00 to USD244,476.41
 - Direct payment amount from USD45,000.00 to USD728,789.24 (USD525,589.24 for regular activities and additional budget of USD203,200.00 for COVID-19 activities)

The Description of Activities, Schedule of Activities, Facilities and Payments and the Cash Transfer Modalities (CTM) are described in further details in the revised Attachments 2 and 3 and Annex 2 respectively, attached to this amendment.

This amendment shall enter effect immediately upon its signature by both parties.

All other terms and conditions of the original LOA shall remain unchanged. In case of any ambiguity or conflict between the terms of this amendment and the original LOA, the terms of this amendment will prevail.


Agreed and accepted:

For UNDP


Digitally signed by
Jacqueline Olweya
DN: cn=Jacqueline
Olweya, o=UNDP
Somalia,
ou=Programme,
email=Jacqueline.olweya@undp.org, c=SO
Date: 2020.07.30
17:27:37 +03'00'

Jacqueline Olweya
Resident Representative OIC
UNDP Somalia
Date: _____

For OPM/FGS


HE Mahdi Mohammed Guled
Acting Prime Minister
Office of the Prime Minister
Date: 05-Aug-2020



Attachment

DESCRIPTION OF ACTIVITIES

Project number: 00116132 & 00117249

Output ID: 00113390, 00122909 & 00114120, 00122910

Project title: "Support to Aid Management and Coordination in Somalia"

Results to be achieved by ACU

- Perceived functioning, performance and impact of aid architecture showing a positive trajectory
 - ICT/ACU tracks and analyses consistency of participation in SDRF SC and PWG meetings
 - FGS annually tracks share of donor financing channeled through the SDRF
 - Discussions on requirements to increase donor financing through SDRF result in an increase in proportion of funds channeled through SDRF
 - Sector WGs fully adhere to SDRF Operations Manual by the end of the project
 - At least one plan for diversified funding sources for aid coordination and/or increased sustainability developed by the end of the project
 - ACU salaries/costs transition from UNDP support onto the government budget
 - Plan for operationalization of the aid architecture put in place and under implementation
 - By the end of the project, core meetings, including SDRF and thematic working groups, have been taking place remotely and are inclusive of FMS
 - Positive perception of the role if the ICT in improving the aid architecture
- Output 1: Strengthened Coordination throughout the SDRF Aid Architecture**
- PWG core group members briefed on all aspects of the refined aid architecture once a year
 - By the end of the project 80% of aid architecture fora comply with agreed minimal core requirements for effective and strategic-focused management
 - Each FMS report back on challenges and progress made against components of Sector WGs Work Plans which are relevant for them at least once a year
 - At least one successful SPF held in 2020 with UNDP/UN Integrated Office playing a supporting role
 - All training activities conducted follow recommendations highlighted in Third Party Monitoring exercise
 - At least 4 Standard Operating Procedures are documented and rolled out with clear role and responsibility distribution, with associated comprehensive guidance packages (when required)
- Output 2. Monitoring NPS, MAF and UCS implementation**
- At least 1 aid coordination workshop organized per year in line with need
 - One MAF progress report reported
 - Newly agreed process for monitoring the Mutual Accountability Framework
 - Assessment of the engagement process carried out (quality and timeliness of outputs)
 - AIMS operational:
 - At least 1 annual progress report produced for aid flows per year
 - 80% of implementing partners update data in the AIMS at least once a year
- Covid-19 response**
- 10 flights successfully delivering medical supplies to FMS
 - 24 road trips delivering medical equipment to FMS carried out
 - 2,160 meals provided to medical staff treating Covid-19
 - 2,000 Covid-19 information materials supplied

Work to be performed by ACU

Output 1: Strengthened Coordination throughout the SDRF Aid Architecture

Activities:

- Review/implementation of aid coordination architecture
- Support to FGS Covid-19 response
- ACU office functioning supported
- Facilitation of participation of FMS representatives in federal aid coordination structures
- Training and mentoring of aid coordination teams
- Development and implementation of Standard Operating Procedures and Government Guidance on Aid Coordination

Output 2. Monitoring NPS, MAF and UCS implementation

Activities:

- Develop and maintain overarching NPS Monitoring Frameworks
 - Monitoring of NPS implementation, MAF & UCS Roadmap
- Monitoring of Aid Flows and Acquisition of the AIMS

Covid-19 response

Activities:

- Provision of logistical and coordination support to FMS Covid-19 response

Description of inputs:

The ACU will receive both technical and financial support from UNDP. The Technical Specialists shall assist the ACU to ensure that activities and deliverables are realized, and targets are met. Financial input includes USD770,065.65 under output ID 00113390&00114120 and USD203,200.00 added under output 00122909 and 00122910.

*Travel and workshops will be held only if current restrictions to travel and physical gatherings associated to preventive measures to Covid-19 spreading are lifted

Attachment 3

Schedule of Activities, Facilities and Payments

Year 2020

**Project No 00116132 & 00117249
Output ID: 00113390 & 00114120**

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities to be undertaken during the year towards stated outputs</i>	CTM		Planned Budget		Schedule of payments by UNDP			
		CA	DP	Budget description	Amount	Q1	Q2	Q3	Q4
OUTPUT 1. Strengthened Coordination throughout the SDRF Aid Architecture	Development and implementation of Standard Operating Procedures and Government Guidance on Aid Coordination		x	71300 - National consultants	60,000.00	-	-	45,000.00	15,000.00
			x	72100 - Contractual Services-companies	76,150.00	-	-	64,700.00	11,450.00
	ACU Office Support (Staff Salaries 6)		x	71800 - Contractual Services-Imp Partner	198,000.00	49,500.00	49,500.00	49,500.00	49,500.00
	ACU FMS Focal Points (retroactive payment)		x	71800 - Contractual Services-Imp Partner	161,439.24	-	161,439.24	-	-
	Travel (SDRF, SPF, PWG)/Missions ACU	x		71600 - Travel	48,360.00	-	-	14,280.00	34,080.00
	ACU office functioning supported	x		74500 - Misc-Operat Expend	37,800.00	11,200.00	9,200.00	9,200.00	8,200.00
Facilitation of participation of FMS representatives in federal aid coordination structures/Workshops ACU	x		75700 - Training, Workshops and Confer	140,076.41	1,200.00		28,218.41	110,658.00	
Subtotal Output 1					721,825.65	61,900.00	220,139.24	210,898.41	228,888.00
OUTPUT 2. Monitoring NPS, MAF and UCS implementation	Develop and maintain overarching NPS Monitoring Frameworks		x	72100 - Contractual Services-companies	30,000.00	-	15,000.00	15,000.00	-
	Monitoring of Aid Flows and Acquisition of the AIMS	x		75700 - Training, Workshops and Confer	18,240.00	-	-	-	18,240.00
Sub-total Output 2					48,240.00	-	15,000.00	15,000.00	18,240.00
Total					770,065.65	61,900.00	235,139.24	225,898.41	247,128.00

Project No 00116132 & 00117249
Output ID: 00122909 & 00122910

EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES <i>List all activities to be undertaken during the year towards stated outputs</i>	CTM		Planned Budget		Schedule of payments by UNDP			
		CA	DP	Budget description	Amount	Q1	Q2	Q3	Q4
OUTPUT 1. Logistical support to FMS Covid-19 response	Cargo Medical flights (USAID Funds output 00122910)		x	71600 - Travel	76,150.00	-	76,150.00	-	-
	Cargo Medical flights (MPTF Funds output 00122909)		x	71600 - Travel	28,850.00	-	28,850.00	-	-
	Catering (breakfast, lunch and refreshments 45 pax*26\$*24 days/month for 2 months) (MPTF Funds output 00122909)		x	72100 - Contractual services - companies	56,160.00	-	56,160.00	-	-
	Ground transportation (Cargo Delivery Trucks for (8 trips/month for 3 months) per 1,600\$ (MPTF Funds output 00122909)		x	71600 - Travel	38,400.00	-	38,400.00	-	-
	Materials (Printing, wall Banner, rollups, books, banner frames, stationary) (MPTF Funds output 00122909)		x	74200 - Printing and Publications	3,640.00	-	3,640.00	-	-
				Total	203,200.00	-	203,200.00	-	-

Note:

- Payments in this LoA will be subject to having received funds from the donors.
- Adjustments within each of the outputs may be made in consultation between UNDP and ACU. Such adjustments may be made if they are in keeping with the provisions of the Programme Support/Project Document and if they are found to be in the best interest of the project.

Annex 2: Cash Transfer Modalities and Schedules

In this LoA amendment, UNDP will make payment to the ACU using the following modalities as applicable and in line with the budget under attachment 3.

**Project No 00116132 & 00117249
Output ID: 00113390 & 00114120**

Quarter	Cash Advance	Direct Payments	Direct Implementation	Total USD
Q1 (Jan - Mar)	12,400.00	49,500.00	-	61,900.00
Q2 (Apr - Jun)	9,200.00	225,939.24	-	235,139.24
Q3 (Jul - Sep)	51,698.41	174,200.00	-	225,898.41
Q4 (Oct - Dec)	171,178.00	75,950.00	-	247,128.00
Total	244,476.41	525,589.24	-	770,065.65

**Project No 00116132 & 00117249
Output ID: 00122909 & 00122910**

Quarter	Cash Advance	Direct Payments	Direct Implementation	Total USD
Q1 (Jan - Mar)	-	-	-	-
Q2 (Apr - Jun)	-	203,200.00	-	203,200.00
Q3 (Jul - Sep)	-	-	-	-
Q4 (Oct - Dec)	-	-	-	-
Total	-	203,200.00	-	203,200.00